

REGISTRY  
FILE *Training 3*

DD/S 69-4152

11 SEP 1969

Mr. Woodford L. Flowers  
Administrative Director  
Program for Management Development  
Harvard Business School  
Boston, Massachusetts 02163

Dear Mr. Flowers:

Mr. [ ] has been selected as one of the Central Intelligence Agency's candidates for the spring session of the Program for Management Development at the Harvard Business School. We anticipate that despite his lack of formal higher education, Mr. [ ] will demonstrate that in selecting him our confidence was well placed.

Since entering on duty with the Agency, [ ] has progressed to significantly more responsible positions (and salary level) than do most noncollege graduates. Although early in his Agency employment he experienced some fluctuation in direction he has since 1958 concentrated in the administrative field and has shown that he clearly has found his niche. His progress has resulted from a balanced combination of innate ability and consistent effort.

We feel that attendance at the Program for Management Development will be an opportunity for [ ] to further stretch and apply himself to new challenges. He does so with our complete confidence.

Sincerely,

*/s/*  
[ ]  
Special Support Assistant  
Deputy Director for Support

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11 SEP 1969

Mr. Woodford L. Flowers  
Administrative Director  
Program for Management Development  
Harvard Business School  
Boston, Massachusetts 02163

Dear Mr. Flowers:

STAT Mr. [ ] has been selected as one of the Central Intelligence Agency's candidates for the spring session of the Program for Management Development at the Harvard Business School. I have been asked to comment on his suitability for participation and am happy to do so.

STAT [ ] is a hard working, highly motivated, competent career officer. He has progressed from an initial clerical assignment in 1949 to his current middle management responsibility based on repeatedly demonstrated qualities that prompted us to select him for the distinction of attending the PMD despite his lack of a college degree.

STAT [ ] while well informed on Government administrative practices, including other than those particular to the CIA, has had no experiences that would give him an insight into non-Government practices. This will, we hope, be one of the several advantages that will accrue to him by attendance at the Program for Management Development.

STAT [ ] is looking forward with enthusiasm to his months at Harvard and feels that he will benefit greatly from the Program. I, in turn, feel certain that he will, in view of his capacity and interest, make a contribution to the Program.

Sincerely,

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[ ]  
STAT Senior Administrative Officer

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STAT DD/S-STO [ ] :sm (9 Sept 69)